

War Pension - Application for a review

You contacted us recently to tell us about a change in your condition.

We can increase your war pension if your accepted condition has worsened, or, if another condition has made your accepted war pension disablement worse.

Unfortunately we cannot take into account any deterioration which is purely as a result of the ageing process.

Please complete this form giving us as much information as you can. If you have any supporting information please send it to us. For example:

- a photocopy of an appointment card where you have needed treatment for the condition you have asked us to look at again
- a letter or short statement from someone who is treating you confirming you have had treatment or asked for advice because your condition has changed. This can be any health care professional recognised by the NHS such as:
 - a GP
 - a hospital consultant
 - a physiotherapist
 - a chiropodist

Please note that we cannot refund any cost you may incur to confirm the treatment.

Please answer the questions in the reply part of this letter then sign and date the **Declaration** part on **page 14** and return it to us. A prepaid envelope enclosed.

It is a legal requirement of the War Pension Scheme that SPVA is provided with information or evidence , reasonably requested in order to complete a review. If we do not receive this information or evidence within 3 months of this request we will suspend payment of your war disablement pension.

If you are having difficulty in providing any of the information requested, you should contact our Veterans Helpline for help or advice.

How The Ministry of Defence collects and uses information

Service Personnel and Veterans Agency, as part of the Ministry of Defence, collects information for war pension purposes. The information we collect about you will depend on the nature of your business with us. We may check information provided, or information about you which someone else has provided with other information we have. We do this, as allowed by law, to:

- check the information held
- prevent or detect crime
- protect public funds in other ways.

The organisations we exchange information with include other government departments and local authorities.

We will not disclose information about you to anyone outside Service Personnel and Veterans Agency unless the law permits us to.

The Ministry of Defence is the Data controller for the purposes of the Data Protection Act. If you want to know more about the information, please write to us quoting your National Insurance number.

Part 1 About you - If you do not tell us all your personal details, we may have to get in touch with you for more information. This will delay your review and you could loose money.

1. Please tell us about yourself

	Letters	Numbers		Letter
National Insurance number (NINO)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

You can find the number on your NINO card, payslips or letters from the Jobcentre Plus or social security office or Pension Centre.

If you do not know your NINO have you ever had one or used one at any time?

No

Yes

Surname or Family name

Mr / Mrs / Miss / Ms / Dr / Rev

All other names in full

All other Surnames or Family names you have been known by or are using now. Include names used when you served in the Armed Forces. Please include maiden name, all former married names and all changes of family name. Please list in date order, the most recent first.

Date of birth

/ /

Address where you live

Postcode

Part 1 About you- continued

Daytime phone number, home/ work/ mobile/ fax -
please delete as appropriate

Code	Number
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E-mail address (if appropriate)

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Are you:

Single

Divorced

Married

A registered
civil partner

Widowed

Separated

*Living with
a partner

(* By partner, we mean someone you live with as their husband, wife or civil partner)

If you are single, separated, divorced or widowed, please go to **Part 2**.

If you are married to or living with someone please tell us their:

National Insurance number (NINO)

Letters	Numbers	Letter
<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>

Surname

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All other names in full

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Date of birth

/	/
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Date of your marriage or registered civil
partnership

/	/
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Please supply any other personal details you think we should know about on a separate sheet of paper, for instance other names or previous addresses within the last 3 years. Make sure you put your full name and NINO on the top of the piece of paper.

Part 2 About this application

2. Please tell us why you think your disablement assessment should be reviewed.

In particular:

- how has your disablement changed since the assessment was made?
- has your war pensioned disablement increased because of the effects of some other injury or disease? If so please also tell us how they affect you.

Part 2 About this application - continued

7. Please tell us when the treatment began and ended.

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began

 /

ended (where appropriate)

8. What is the name and address of the hospital?

9. What is the name of the consultant or the department?

10. What is the hospital reference number?

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If you are being treated at more than one hospital please tell us on a separate sheet of paper.

11. Are you receiving treatment for your war pensioned disablement from any other health care professional recognised by the National Health Service?

No **(Go to question 12)**

Yes

Please tell us their name and address

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Part 2 About this application - continued

12. Are you enclosing medical evidence to support your application? Yes **Go to question 14.**

No

13. If you are not sending supporting evidence, please explain why you think your condition has become worse because of service.

Part 3 About other benefits, allowances or entitlements these may affect any payment you may get.

14. Please tell us if you, your partner or any immediate member of your family living with you, have claimed, are receiving, or are waiting to hear about any benefits, allowances or entitlements.

The benefits we need to know about are:

- Incapacity Benefit
- Disability Living Allowance
- Income Support
- Carer's Allowance
- Employment and Support Allowance (Contributory)
- State Pension
- Occupational Pension
- Severe Disablement Allowance
- Jobseekers Allowance
- Additional Allowance Spouse
- Attendance Allowance
- Employment and Support Allowance (Income related)
- Pension Credit

Yes

No **Go to Part 4**

Part 3 About other benefits, allowances or entitlements - continued

Any other benefit

Please tell us the name of the person who claimed or is receiving any benefits, allowances or entitlements or waiting to hear about them.

Please tell us their National Insurance number.

Please tell us their relationship to you.

What benefits, allowances or entitlements have been claimed or are being paid.

Please tell us the name and address of the office paying any benefit, allowance or entitlement

Part 4 - Payment direct into an account

We normally make payment direct into an account.

You can use a bank, building society or other account provider. Many banks and building societies will let you collect cash at the post office.

How we will pay you.

If you were an officer, we can pay your pension every month or every quarter **in arrears**. If you were not an officer we can pay your pension every 4 weeks (3 weeks in arrears, 1 week in advance), every 13 weeks (12 weeks in arrears, 1 week in advance) or every week. For payments overseas, all periods are paid **in arrears**.

We will tell you when the first payment will be made and how much it is for. Each payment, after the first one, should be for the same amount unless there is a change in your circumstances. We will tell you whenever we know there is going to be a change in the amount we pay into your account.

Finding out how much we have paid into your account

You can check your payments on your account statements. The statements may show your National Insurance (NI) number next to payments that are from us. If you think your payment is wrong, get in touch with us straight away.

If not enough money is paid into the account

If we do not pay enough money into the account, we will make another payment or add the money we owe you onto your next payment. We will contact you to tell you what we are going to do.

If we pay you too much money

We have the right to recover any money paid to you which you are not entitled to. This may be because of the way the Direct Payment system works. For example, you may give us information which means you are entitled to less money but we may not be able to change the amount we have already sent out. If this happens, we will contact you before we recover any money.

What to do now:

- **Tell us about the account you want to use. By giving us your account details you are agreeing to be paid by Direct Payment and understand the information on this page about being overpaid.**
- **If you do not yet have an account but intend to open one, please give us your account details as soon as you have them. In the meantime return the completed form to us.**
- **If you do not have an account, please contact us and we will give you more information.**

Part 4a - About the account you want to use

Please tell us your account details below. It is very important you complete ALL boxes correctly including the building society roll or reference number if you have one. If you tell us the wrong account details your payment may be delayed or you may lose money.

You can find the account details on the cheque book, passbook or statements. If you are not sure about the details, ask the bank, building society or other account provider.

About the account you want to use

You can use

- an account in your name
- a joint account or
- someone else's account, subject to the terms and conditions of the account and as long as you have the other person's permission and authorise them to use the money in the way you tell them.
- if you are an Appointee or a legal representative acting on behalf of the customer, the account should be in your name only.
- to be paid into a credit union account you must provide the credit union's account details. Your credit union will be able to help you with this.

Name of the account holder

Please write the name of the account holder exactly as it is shown on the cheque book or statement.

Full name of bank, building society or other account provider.

Sort Code

Please tell us all 6 numbers

For example, 12-34-56

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Account Number.

Most account numbers are 8 numbers long. If your account has fewer than 10 numbers, please fill in the numbers from the left

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Part 5 Declaration

I understand that

- the information I provide will be used to process my application for a review
- the Ministry of Defence may obtain and check information about this claim from a number of different sources and I agree that those sources may give and receive any information needed so that this claim can be dealt with.

I also understand that the Ministry of Defence will give me a list of those sources if I ask them to do so, and that the information which it gets may be used for other purposes, but will only be given to other people as permitted by law.

I agree that

- the Ministry of Defence
- any doctor advising the Ministry
- any organisation which is contracted to provide medical services to the Ministry, or
- any doctor providing services to that organisation

may ask

- any doctor who has treated me
- any hospital or similar place where I have received treatment
- anyone else who has given me treatment (such as a physiotherapist)

for any information which is needed to deal with this claim for war pension and any request for reconsideration, or other subsequent review, and that such information may be given to that doctor or organisation or to the Ministry.

I understand that the Ministry may use the information which it has now or may get in the future to decide whether I am entitled to the war pension I am claiming, any other war pension I have claimed, or I may claim in the future.

Part 5 Declaration - continued

- **I declare** that the information I have given on this form is correct and complete as far as I know and believe.
- **I understand** that I must promptly tell Service Personnel and Veterans Agency of anything that may affect my entitlement to, or the amount of war pension paid.
- **I understand** that if I knowingly give false information, I may be liable to prosecution or other action.

Remember

You must sign this form yourself if you can - even if someone else has filled it in for you. If a representative who acts as Power of Attorney or Appointee for the claimant is signing this form, they must enclose evidence to show that they are the legal representative.

Signature

Date

Part 6 For completion by Veterans Welfare Service or Authorised Agents only

Name of Department or Organisation

Date completed claim form was received

back by Veterans Welfare Service or Authorised Agent

Your reference number

Date of receipt of claimant's first contact with Veterans Welfare Service or Authorised Agent about this claim

Signature

Official address stamp

Date claim form issued